

ACPV Board of Governors Meeting
Sunday, July 27, 2014
6:30 am to 10:30 am
Sheraton Denver Downtown hotel
Plaza Court 4

Meeting Called By: President Tim Cummings

Note Taker: Janece Bevans-Kerr

Attendees: Tim Cummings, Sam Christenberry, Karen Grogan, James Barton, Hector Cervantes, Andrea Zedek, Becky Tilley, Ken Opengart, Mark Burleson, Helen Wojcinski, Andy McRee, Kelli Jones, Ivan Alvarado, Oscar Fletcher, Bob Bevans-Kerr, Janece Bevans-Kerr

Call to Order

President Tim Cummings called the meeting to order. Thanked Abdul, Bob, Janece and Karen

Minutes of the Previous Meeting

Action Item: Motion to accept the minutes of the February 17, 2014 meeting.--Andrea Zedek
Second: Hector Cervantes
Motion passed.

Report of the Officers

Secretary-Treasurer Report

Karen Grogan reported.

The College is in excellent financial standing. Online dues collection and shifting the dues due date has put the College in better financial standing. Total assets year to date (ending 6/30/2014) is \$101481.65.

2015 Budget

Management fees for 2015 budget have been raised. Also \$2000 was added for administrative help. Dr. Grogan proposed the board look into investing some of the cash currently in a savings account.

Action Item: Motion to investigate investing \$40,000. --Mark Burleson
Second: Tim Cummings
Motion passed.

Action Item: Motion to approve the 2015 budget.--Sam Christenberry
Second: James Barton
Motion passed.

Report on Dues Collection

Janece Bevans-Kerr reported.

Number of Diplomates currently in the College: 278
Number of Diplomates required to pay dues: 239
Number of Diplomates current in dues: 226
Number of Diplomates who owe 2014 dues: 16
93% have paid 2014 dues.

10 year review of CE for 2003 Diplomates

Janece Bevans-Kerr reported.

Update from last year's report.

5	2002 Diplomates	2 had insufficient CE submitted	2 have updated their CE
60	1992 Diplomates	8 had insufficient CE submitted	8 have updated their CE

This year:

27	1993 Diplomates	3 have insufficient CE submitted
6	2003 Diplomates	1 has insufficient CE submitted

Members with insufficient CE after 2013 review and /or Members >than 2 years in arrears

No action needs to be taken regarding Diplomates with insufficient CE as all have updated their submissions.

Recommend that Carol Cardona be notified that her membership will be revoked as stated in the ACPV procedure manual pg. 17.

The board advised to begin the process for removing a member for non payment of dues.

Governance Policies

Bob Bevans-Kerr explained the government compliance documents which board members need to sign.

1. Whistle blower policy
2. Document Retention Policy
3. Conflict of Interest Policy

Bob will send the documents to the board to read and sign.

Committee Reports and Issues

Credential Review Committee

Janece Bevans-Kerr reported.

Patty Dunn was the chair of this committee for 2013-2014, but had family issues at the time of the review so Eric Heskett, past chair of the committee agreed to head the committee for the review.

There were 8 new applications which the Credentials Review committee reviewed. All were approved.

Examinations Committee

Andy McRee, chair, reported.

Dr. McRee thanked the Exam Committee for conducting a successful exam and also past Exam Committee members who came and helped with the grading. He recommended that Teresa Cerano and Elise Myers be added as new members of the committee. David Rives will chair the committee next year.

15 candidates took the exam. 12 were first year candidates and three were returning. 8 candidates passed the exam. 6 were first year candidates and 2 were returning. 50% of the first year candidates passed the exam. 66% of the returning candidates passed the exam.

Action Item: Motion from the Exam Committee: Recommend the following candidates be approved as Diplomates in the American College of Poultry Veterinarians:

Ian Rubinoff
Takumo Niino
Elise Myers
Chad Malinak
Vijay Durairaj
Jocelyn Romano
Yugendar Reddy Bommineni
David French

Motion passed

Continuing Education Committee

Ivan Alvarado, past chair, reported.

This is the first year the workshop will be at the DPI in Ocean City, Maryland.

The title of this year's symposium is: From Eggs to Meat: Production of Quality Poultry Products.

\$8,100 in sponsorships have been raised to cover the workshop expense. Letters were sent out followed by emails. Dr. Alvarado will continue to focus and some more companies for contributions.

The next workshop will be at the WPDC.

John Radu and Rocio Crespo will be joining the committee next year.

A chair for next year needs to be appointed. Natalie Armour will be asked.

Training Program Review Committee

Kelli Jones, chair, reported.

8 training programs were reviewed and 8 were found to be in compliance by the Training Program Review Committee.

Purdue University was approved as an active training program last year. Ohio State University Poultry Health training program is active once again due to the recent hire of a 3rd ACPV diplomate faculty member. The University of Pennsylvania is active once again and has adequate funding for a student enrolled to start the program this fall. They don't have official classes designated. The program is at the lab. Sherill Davison is working to make course descriptions.

The TPR Committee is recommending to make U of Penn active pending course descriptions.

Next year's Training Program committee:

Rafael Monleon, chair

Drew Parker

Sue Ann Hubbard

ABVS Report

James Barton, ABVS representative, reported.

ACPV's annual report to the ABVS was approved. They had comments that ACPV addressed.

Discussion at the ABVS meeting included the use of digital badges which is an electronic way of indentifying specialty status. They are used because they are a difficult to copy identification badge.

Action Item: Motion to approve the use of digital badges and fund it. --James Barton

Motion died for a lack of a second.

Report from the AAAP Liaison

Bob Bevans-Kerr reported.

AAAP's symposium for 2015 will be given by the Tumor Virus committee and titled, "An update on MD vaccination and Immunosuppression." Yesterday's symposium by the Respiratory Diseases Committee had over 400 attend. The 2016 symposium just approved is being given by three AAAP committees, the Diseases of Public Health Significance Committee, the Epidemiology Committee and the Education Committee. The tentative title is, "Emerging and Reemerging Zoonotic Diseases." The board is looking for 2017 proposals to approve at next year's annual meeting. Francene Van Sambeek is the new incoming president. A priority for the next year is to find a new Executive V.P. to replace Chuck Hofacre in 2016. Interviews are tentatively planned for next year's annual meeting.

Last year the AAAP Board of Directors approved a \$245,000 donation to the AAAP Foundation. This year the board approved that going forward, 25% of any of the association's profits will go to the Foundation.

Report on Salary Survey

Tim Cummings reported.

Dr. Cummings thanked Bob Bevans-Kerr for spearheading the effort. The salary survey was done jointly by AAAP and ACPV. They had about a 35% overall response rate. There was an over 50% response rate for the College. A more detailed report could be put in the Avian Diseases journal early next year. The board discussed whether the survey should be behind the fire-wall on the website or open to the public. It was also suggested the data be sorted by the DVM and non-DVM.

Motion to keep this information behind the fire-wall for now until further analysis is completed and present information as a white paper. --Karen Grogan

Second: Ken Opengart

Motion withdrawn

Action Item: Motion: Make a generic analysis to be presented behind the firewall until we are able to publish a more detailed analysis presented behind the fire-wall. --Mark Burleson

Second: Karen Grogan

Motion passed.

Karen Grogan and Tim Cummings will help Bob Bevans-Kerr with this data. David Hermes, Roy Burgess, Donna Carver, Mick Fulton were also suggested.

Report on Retired members without Emeritus Status

Janece Bevans-Kerr reported.

An effort was made to contact a number of retired diplomates who had not applied for Emeritus status and therefore were still expected to pay dues for ACPV. They were given the opportunity to pay \$125 and then apply for Emeritus status. All contacted have responded and either accepted the offer or requested to be removed from the College.

New Business

CE Review Committee

Karen Grogan reported.

As directed by the Board of Governors previously, a new committee has been formed that will yearly review the CE submissions of active diplomates. This committee is a sub-committee of the Continuing Education Committee. Members who have agreed to serve on the committee are: Mary Pantin-Jackwood, Sharon Miller, Eric Gingerich and Emily Martin.

The board agreed that the committee will begin their yearly review in February of each year. Andrea Zedek agreed to serve as an additional member was needed.

ACPV Exam Revision Committee

Oscar Fletcher, chair, reported.

ACPV is in the process of revising the exam according to the KSAs developed through the jobs analysis. Two forms of the exam have been constructed. They have the same format as the previous exam. Some abilities identified by the survey are going to be tested that have never been tested before. The Exam Revision committee will be addressing some technical issues with rubrics (a process used for grading) that were developed to grade some of the new test items. Candidates and training programs need to know that we are testing KSAs and the test preparation materials list needs to be updated.

New Cut Score Analysis Committee

Karen Grogan reported.

A new Cut Score Analysis Committee has been formed. Serving on the committee is: Dennis Wages, Andres Montoya, Darko Mitevski, Elena Behnke, and Alexandra Reilley.

Timeline to completion

Janece Bevans-Kerr reported.

The following is the plan for completion of the revised exam including a new cut score.

Sept. 18-19, 2014	New Exam Revision Committee	Complete the revision of the exam.
By Nov. 1	Exam Committee Chair	Update exam application information.
Nov. 15 – Dec. 31	New Cut Score Analysis Committee	Take both forms of the revised exam.
Jan. 29-30, 2015	Exam Committee	Score both forms of the revised exam.
Feb. 1 – 14, 2015	ACPV Office	Tabulate points for statistical analysis.
Feb. 15-28, 2015	Witt Consulting	Prepare statistical anlays
Jan/Feb.	ACPV Office	Develop an electronic delivery proposal.
February	Board of Governors	Select a mode of electronic delivery.
March 12-13, 2015	New Cut Score Analysis Committee	Establish a cut score for both forms.
July 10, 2015	Exam Candidates, Exam Committee	Take and administer the revised exam.

Dicussion on exam format for 2015

Action Item: Motion to explore electronic options for the ACPV exam.

Andrea Zedek

Second: Becky Tilley

Motion passed

By-law and Procedure manual change: Executive Vice President

Karen Grogan explained.

The board discussed a proposal to change the title of Secretary-Treasurer to Executive Vice President in the ACPV bylaws and procedure manual. There would be no changes in the duties for that position.

Action Item: Motion to change the title of Secretary-Treasurer to Executive Vice President anywhere the title appears in the ACPV bylaws and procedure manual. --Becky Tilley

Second: Andrea Zedek

Motion passed

Proposal to align ACPV with AAAP

Karen Grogan explained.

Proposed is a management alignment with AAAP that would occur over the next year. ACPV would remain a separate financial institution and maintain the same committees and Board of Governors.

Both organizations would need to maintain separate bylaws, procedure manuals and finances.

Processes within the committees would be streamlined and committees that are deemed redundant or unnecessary in the process would be eliminated. The alignment would allow for a stronger presence for both organizations with the AVMA, consumers and politicians. It is confusing to have two organizations that are the experts in poultry health. ACPV would continue to be the same organization, but fall under the umbrella of the AAAP just as the AAAP Foundation does.

This proposal will needed to be voted on by the membership.

Dr. Grogan presented a timeline to the board:

1. Current Ex. Vice Presidents for both organizations will organize a plan of action. Sept. 2014
2. Obtain approval of process from ABVS Dec. 2014
3. Merge 2 organziations by 2015 meeting. July 2015

Motion to proceed along the pathway identified by the document Karen Grogan provided. --James Barton

Second: Andrea Zedek

Motion passed.

New Chairs and Committee Members

Tim Cummings reported.

The following are the new committee members and chairs for the 2014-2015 year.

Examinations Committee

Teresa Cerano

Elise Myers

Chair, David Rives

Credentials Review Committee

Tim Cummings

Chair, Steve McCarter

Training Program Review Committee

Sue Ann Hubbard

Chair, Rafael Monleon

Continuing Education Committee

Rocio Crespo

Dan Domingo

Chair, Ivan Alvarado

Nominations Committee

Ken Opengart

Chair, Blair Telg

CE Review Committee

Mary Pantin-Jackwood

Sharon Miller

Eric Gingerich

Emily Martin

Andrea Zedek

Chair—TBA

New Cut Score Analysis Committee (Ad Hoc)

Dennis Wages

Andres Montoya

Darko Mitevski

Elena Behnke

Alexandra Reilley

New Exam Revision Committee (Ad Hoc)

Jose Bruzal

Seve Collett

Andy McRee

David Rives

Kabel Robbins Susan Williams

Chair, Oscar Fletcher

Approve Emeritus Applications

The following diplomates have applied for emeritus status:

Conrad Van Dijk

Arpad Ferencz

Cheryl Irene Hall

Hailu Kinde

Action item: Motion to approve emeritus applications of Conrad Van Dijk, Arpad Ferencz, Cheryl Irene Hall and Haliu Kinde after he has paid his dues in arrears. --Tim Cummings

Second: Andrea Zedek

Motion passed.

Media Training

The board is interesting to pursuing media training as opportunities become available.

Action item: Motion to adjourn. --James Barton

Second: Ken Opengart

Motion passed